

Killinghall Parish Council

Chairman: Anne Holdsworth

Clerk & RFO: Robert Bareham

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Dear Councillor,

**YOU ARE HEREBY SUMMONED TO ATTEND AN ORDINARY MEETING OF
KILLINGHALL PARISH COUNCIL
to be held at Microsoft Teams Meeting**

on Monday 12 January 2026 @ 7:00 pm

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – Public Participation shall not exceed 15 minutes, and any member of the public shall not speak for more than 3 minutes (please see the councils Standing Orders Part 3 Item (e) onwards). Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings. The business to be transacted at this meeting is shown below.

As per our Standing Orders all motions will require a proposer, seconder and a show of hands.

Rob Bareham
Parish Clerk
Killinghall Parish Council
7th January 2026

Abbr: AH = Cllr Anne Holdsworth (Chair), JM = Cllr John Moretta, CD = Cllr Christopher Dunn,
MD = Cllr Margaret Donnelly, ABL = Cllr Anne Blackledge, NS = Cllr Nigel Saunders,
AJS = Cllr Angela Saunders, RT = Cllr Richard Thompson, JD = Cllr Jill Davis, RB = Rob Bareham (Parish Clerk),
MH = County Cllr Michael Harrison, PL = County Cllr Peter Lacey

Key: AFSC-NY = Average and Fixed Speed Cameras – North Yorkshire, BR = Bank Reconciliation, CSWG = Community Speed Watch Group, Dol = Declaration of Interests, ETC = English Tree Care, FLS = Farm and Land Services, HA = Housing Association, IA = Internal Auditor, IAY = Internal Audit Yorkshire, KEPD= King Edwin Park Development, KPC = Killinghall Parish Council, KPS = Killinghall CE Primary School, KVRG = Knox Valley Residents Group, MoP = Member of the Public, LWG = Live Wild & Grow, NAG = Nidd Action Group, NAS = National Allotments Society, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PC = Parish Council, PRoW = Public Right of Way(s), SLCC = Society of Local Council Clerks, STAC = St Thomas the Apostle Church, VHT = Village Hall Trust, W3W = What 3 Words

Agenda

2026.001.00.Welcome by the Chair:

For Information

2026.002.00.Absence, Apologies and Vacancies:

This agenda item will address attendance-related matters for the Planning Committee Meeting. Key points include:

- *Recording any absences and apologies from members unable to attend.*
- *Reviewing any vacant positions within the committee.*
- *Discussing plans to fill vacancies or manage responsibilities during absences.*

For Information

2026.002.01.To Receive Apologies

For Information

2026.002.02.To approve the reason(s) for absence given by Councillors

For Decision

2026.002.03.For the clerk to update the council on the Killinghall Rural Ward vacancy

Participated: Robert Bareham

For Information

2026.002.04.For the council to receive written applications for the office of Parish Councillor of Killinghall Parish Council

Participated: Robert Bareham

2026.002.05.For the council to consider the applications.

For Decision

2026.002.06.Upon reaching a decision the new councillor(s) is/are to sign the “Declaration of the Acceptance of Office”

For Information

2026.002.07.In the event of Item 2026.010.06 not being possible, for the council to approve the “Declaration of Office” to be signed prior to the next meeting.

Participated: Robert Bareham

For Decision

2026.002.08.For all new councillors to note the Register of Interests is to be completed & returned within 28 days of co-option.

For Information

2026.003.00.Dispensations & Pecuniary Interests:

This item addresses the need for openness and compliance with the Councillor's Code of Conduct.

Members are reminded that the decision whether to declare an interest lies solely with the individual councillor. The committee will also consider any applications for dispensations that allow participation in discussions or decisions where appropriate. This process ensures transparency and maintains public confidence in council proceedings.

For Information

2026.003.01.To receive, consider and decide upon any applications for dispensations

The committee will receive and decide upon any requests from councillors seeking dispensation to participate in matters where they have declared an interest. Decisions will be made in accordance with statutory requirements and council policy.

For Decision

2026.003.02.. To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests.

Members are invited to declare any interests not already recorded in the Register of Disclosable Pecuniary Interests or previously declared under the Code of Conduct. Councillors retain full responsibility for determining whether an interest should be declared.

For Decision

2026.004.00.Minutes for approval from the Previous Meeting(s):**2026.004.01.For the council to consider approving the minutes of the Parish Council meeting of the 1st December 2025**

For Decision

2026.004.02.For the council to consider approving the minutes of the Parish Council meeting of the 8th December 2025**2026.005.00.Public participation Session:**

For Members of the Public to talk to councillors about items on the agenda

For Information

2026.006.00.To receive the County Councillor's report(s):

For Information

2026.006.01.For the council to receive the report from Cllr Harrison.

For Discussion

2026.006.02.For the council to receive the report from Cllr Lacey.

For Discussion

2026.007.00.Councillor liaison to Local Organisations:

For Information

2026.007.01.For MD to update on the Village Hall Trust (VHT) & Defibrillator.

Participated: Margaret Donnelly

For Information

2026.007.02.For CD or JD to update on Yorkshire Local Council Association (YLCA).

Participated: Christopher Dunn, Jill Davis

For Information

2026.007.03.For NS to update on King Edwin Park Development (KEPD).

Participated: Nigel Saunders

For Information

2026.007.04.For RT to update the council on Killinghall CE Primary School (KPS).

Participated: Richard Thompson

For Information

2026.007.05.For CD to update the council on Knox Valley Residents Group (KVRG).

Participated: Christopher Dunn

For Information

2026.007.06.For CD to update the council on St Thomas the Apostle Church (STAC).

Participated: Christopher Dunn

For Information

2026.007.07.For CD to update the council on the Killinghall Protection Group (KPG).

Participated: Christopher Dunn

(Formerly known as Killinghall Community Action Group (KCAG)).

For Information

2026.008.00.Clerks Report:

Participated: Robert Bareham

For Information

2026.008.01.For the council to note the Parish Council meeting dates for 2026

Participated: Robert Bareham

For Information

2026.008.02.For the council to consider the lighting plan for Church Lane

For Decision

2026.009.00.Matters arising from previous meetings:

(Items requested to remain on the agenda or yet to be resolved)

For Information

2026.010.00.Items for discussion from Councillors or a member of the public.

. (These are new items that have been requested to be included in the agenda)

For Information

2026.010.01.For the council to consider appointing consultants to refer to for Planning Applications.

Participated: Nigel Saunders

For Decision

2026.011.00.Area 6 Highways Update(s):

Participated: Robert Bareham

For Information

2026.012.00.Council Committee and Working Party Reports:

For Information

2026.012.01.Planning Committee

Participated: John Moretta

For the council to note the minutes of the Planning Committee from the XXXX

For Decision

2026.012.02.Website & email transfer Working Party

Participated: Richard Thompson, Nigel Saunders

RT/NS to update the council on the new website build

2026.013.00.The Glebe and Parish Benches:

For Information

2026.013.01.For the council to note the Playground Inspection Report carried out by NYC on the 29th September 2025 and consider any further action

For Discussion

2026.013.02.For the council to receive the Visual Inspection Report dated 07/01/2026.

Participated: Robert Bareham

For Information

2026.013.03.For the clerk to update the council on the refurbishment of The Glebe playground equipment and benches.

Participated: Robert Bareham

For Information

2026.014.00.Killinghall Moor Allotments & King Edwin Park:

For Information

2026.014.01.For the clerk to update the council on the Proposed Community Facility on KEPD.

Participated: Robert Bareham

For Information

2026.014.02.For the clerk to update the council on the setting up of an Allotments Management Committee and the allocation of the allotment plots.

Participated: Robert Bareham, Nigel Saunders

For Information

2026.014.03.For the council to consider funding the purchase, installation and maintenance of a defibrillator outside the entrance to Killinghall Moor Allotments.

Participated: Nigel Saunders

For Discussion

2026.014.04.For the council to note the minutes of the Allotment Committee's first meeting 6th January 2026

Participated: Robert Bareham

For Information

2026.014.05.For the council to consider the amended Tenancy Agreement

Participated: Robert Bareham

For Decision

2026.015.00.Budget, Banking and Audit Matters:

Participated: Robert Bareham

For Information

2026.015.01.For the council to note the Bank Reconciliation for December 2025

Participated: Robert Bareham

For Information

2026.015.02.For the council to note the Budget Report dated 06.01.2026

Participated: Robert Bareham
For Information

2026.016.00.Policy & Staffing Matters:

Participated: Robert Bareham
For Information

2026.016.01.For the council to consider the clerks additional hours for November 2025 (15hrs) and December 2025 (13hrs)

2026.017.00.Financial Matters:

Participated: Robert Bareham
For Information

2026.017.01.For the council to consider the Clerks Salary for December 2025 (£1049.60)
For Decision

2026.017.02.For the council to consider payment to HMRC for Month 9 (£416.05)
For Decision

2026.017.03.For the council to consider payment to BHT Ltd for Inv 52798 (£100.00 + £20.00 Vat)
Bus Shelter - 76a Ripon Road, Killinghall
For Decision

2026.017.04.For the council to consider payment to LWG for Inv-3413 (£560.00 + £112.00 Vat)
For Decision

2026.017.05.For the council to consider payment to FLS for Inv-7041 (£230.00 + £46.00 Vat)
For Decision

2026.017.06.For the council to consider payment to FLS for Inv-7066 (£278.00 + £55.60 Vat)
For Decision

2026.017.07.For the council to note the duplicate payment to LWG of inv-3369 (£72.00). Will be deducted from Inv-3413.

2026.017.08.For the council to note the duplicate payment to the clerk for November 2025 expenses (£66.47) and also note it was repaid on 6th January 2026.

Participated: Robert Bareham
For Information

2026.018.00.Payments to Consider:

For Information

2026.019.00.To confirm the date(s) of the next Council meeting(s):

For Information

2026.019.01.Ordinary Meeting of the Parish Council - 2nd February 2026 @ 7:00pm Methodist Church

Killinghall

(Cut-off date for agenda items 25th January 2026 please)

For Information

2026.019.02.Ordinary Meeting of the Parish Council - 2nd March 2026 @ 7:00pm Methodist Church

Killinghall

(Cut-off date for agenda items 23rd February 2026 please)

or Information